**SE-645**

**INDEFINITE QUANTITY CONTRACT DELIVERY ORDER**

**LARGE CONTRACT**

**AGENCY:**

**DELIVERY ORDER PROJECT NAME:**

**DELIVERY ORDER PROJECT NUMBER:**

**IDQ CONTRACT NUMBER:**

**A/E:**

|  |  |  |  |
| --- | --- | --- | --- |
| **DELIVERY ORDER CONTRACT**  **COST INFORMATION:** | | | |
| 1. | Maximum Total Amount of this IDQ: |  | $ |
| 2. | Maximum Total Amount Allowed for Delivery Order: | $ |  |
| 3. | Amount of this Delivery Order: | $ |  |
| 4. | Total Amount of Previous Delivery Orders (including Modifications): |  | $ |
| 5. | Total Amount of all Delivery Orders, Including this DO: |  | **$**  0.00 |
| 6. | Balance Remaining for this IDQ: |  | $ 0.00 |

|  |
| --- |
| **SCHEDULE:** |
|  |

**DESCRIPTION OF DELIVERY ORDER SCOPE:** *(attach A/E’s Proposal)*

**LIST OF DELIVERY ORDER DOCUMENTS:** *(refer to attachments as necessary)*

The Agency and the A-E hereby agree, as indicated by the signatures below, to the scope of work identified in the Contract Documents listed above, the A/E’s Cost Proposal dated the  day of , 20, and this Delivery Order which shall be assigned to the Indefinite Quantity Contract identified above.

**NOTICE TO PROCEED** is hereby given on this the  day of , 20. Time is of the essence of this Delivery Order. The Dates of Commencement and Completion are as noted in the Schedule above and will be used for determining completion and the applicability of Delay Damages. Failure to commence actual work on this Delivery Order within seven (7) days from the Date of Commencement will entitle the Agency to consider the A/E non-responsible. In this event, the Agency may withdraw this Delivery Order and terminate the Contract in accordance with the Contract Documents.

|  |  |
| --- | --- |
| **AGENCY:** | **A/E:** |
| **BY:**  *(Signature of Representative)* | **BY:**  *(Signature of Representative)* |
| **PRINT NAME:** | **PRINT NAME:** | |
| **PRINT TITLE:** | **PRINT TITLE:** | |
| **DATE:** | **DATE:** | |

**COMPLETION CONFIRMATION BY AGENCY:**

**ACTUAL COMPLETION DATE:**

**CONFIRMED BY: DATE:**

*(Signature of Agency Representative)*

**TITLE****:**