**SE-360**

**REQUEST FOR CONCURRENCE IN POSTING NOTICE OF INTENT TO AWARD DESIGN-BID-BUILD CONTRACT**

**AGENCY:**

**PROJECT NAME:**

**PROJECT NUMBER:**

The Agency hereby requests approval from the Office of State Engineer (OSE) to post a Notice of Intent to Award a contract to the Contractor named and for the amount stated below. If the Agency does not receive written objection from OSE within five (5) business days after OSE’s receipt of this Request and the documentation required, the Agency may post the Notice of Intent to Award at the location stated in the Instructions to Bidders.

**INTENDED AWARDEE *(Contractor)*:**

**DATE BIDS WERE OPENED:**

**TOTAL APPROVED PROJECT FUNDING: $**

**AWARD INFORMATION:**

**BASE BID AMOUNT: $**

**ALTERNATES: #1 ACCEPTED  $**

**#2 ACCEPTED  $**

**#3 ACCEPTED  $**

**TOTAL BID AMOUNT: $**

**TOTAL CONTRACT AWARD: $**

(***If the Total Contract Award is different from the Total Bid Amount, explain any negotiations that resulted in the change):***

**REMARKS:** (***If “No Contract to Be Awarded” was entered above, indicate the reason.):***

**AGENCY CERTIFICATION AND REQUEST**

I hereby certify that the Agency has conducted this solicitation in accordance with the requirements of the SC Consolidated Procurement Code and the *Manual for Planning and Execution of State Permanent Improvements* and that the proposed expenditure is within the authorized scope and budget for this Project. I further certify that the Agency has authorized, unencumbered funds available for obligation to this contract. I hereby request the approval of the Office of State Engineer to post a Notice of Intent to Award a contract for construction services.

**AGENCY SIGNATURE**: **DATE:**

**PRINT NAME:**

**TITLE:**

**APPROVED BY:**  **DATE:**

*(OSE Project Manager)*

**SUBMIT THE FOLLOWING DOCUMENTS TO OSE:**

1. SE-360 completed and signed by the Agency.
2. Copy of the lowest responsive and responsible Bidder’s Bid Form, including Bid Security with Power of Attorney.
3. If any other bidder submitted a lower bid, but was determined to be non-responsive or non-responsible, a copy of:
   1. That bidder’s Bid Form, and
   2. A statement setting forth the basis for disqualifying that bidder.
4. Copy of Bid Tabulation.
5. Contractor licenses, if applicable, for the lowest responsive and responsible bidder and his listed subcontractors.