**SE-311**

**INVITATION FOR MINOR CONSTRUCTION QUOTES**

**AGENCY/OWNER:**

**PROJECT NAME:**

**PROJECT NUMBER:**       **CONSTRUCTION COST RANGE: $**       to **$**

**PROJECT LOCATION:**

**DESCRIPTION OF PROJECT:**

**QUOTE DUE DATE:**        **TIME:**

**agency project coordinator:**

**EMAIL:**       **TELEPHONE:**

**DOCUMENTS MAY BE OBTAINED FROM:**

**DOCUMENT DEPOSIT AMOUNT:** $        **IS DEPOSIT REFUNDABLE Yes [ ]  No [ ]  N/A [ ]**

**PERFORMANCE BOND REQUIRED? Yes [ ]  No [ ]  PAYMENT BOND REQUIRED? Yes** **[ ]  No** **[ ]**

Contractors must obtain Documents/Plans from the above listed source(s) to be listed as an official plan holder. All written communications with official plan holders & Contractors submitting quotes will be via email or website posting.

**PUBLIC NOTICES:** All notices (Notice of Award) shall be posted at the following location:

**RIGHT TO PROTEST (SC Code § 11-35-4210) (*This only applies to contracts exceeding $50,000.)***

Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with Section 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mmo.sc.gov

*All questions & correspondence concerning this Invitation shall be addressed to the A/E.*

**A/E NAME:**        **A/E CONTACT:**

**EMAIL:**       **TELEPHONE:**

**PRE-QUOTE CONFERENCE: Yes [ ]  No [ ]  DATE:**       **TIME:**

**PRE-QUOTE PLACE:**

**QUOTE DELIVERY ADDRESSES:**

**HAND-DELIVERY: MAIL SERVICE:**

**Attn:**       **Attn:**

**IS PROJECT WITHIN AGENCY CONSTRUCTION CERTIFICATION? *(Agency MUST check one)* Yes [ ]  No [ ]**

**APPROVED BY:**  **DATE:**

 *(OSE Project Manager)*