DisPatcheS
MONTHLY JOURNAL OF THE DIVISION OF PROCUREMENT SERVICES
dps SCPro Supplier Edition | October 2026 SFAA State Fiscal Accountability Authority



SCPro Special Edition:

🚨Release 1 goes live Nov 9. Here's what changes, what stays and what to do now.



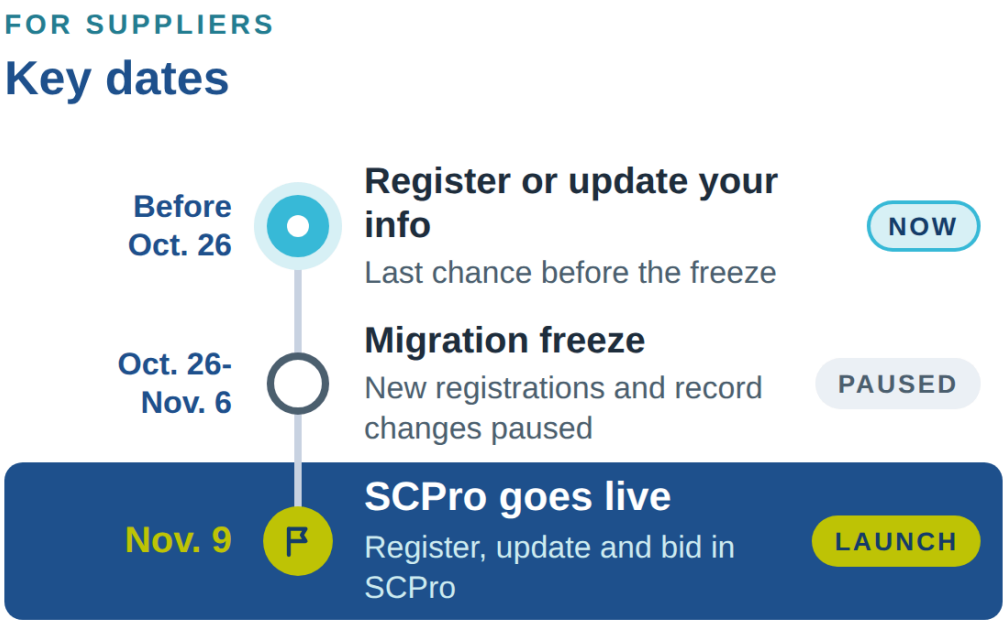
SCPro goes live Nov. 9. It's South Carolina's new procurement portal, and it replaces the current SCEIS Vendor Registration Portal. Starting that day, new supplier registrations, changes to supplier information and responses to new solicitations happen in SCPro.
Why it matters: SCPro gives you self-service tools to manage your supplier profile and contacts and respond to State solicitations online.

✅Do this now

- Register or update your supplier information before the freeze starts **Oct. 26**.
- Bookmark the **SCPro Information for Suppliers** page for training dates, guides and FAQs.
- Bidding on a solicitation that's still open on **Nov. 9**? Watch for an amendment with the new SCPro link.

📅 Key Dates

Get your updates in before Oct. 26.
The state is moving supplier records into SCPro. While that happens, new registrations and record changes pause for two weeks.



🔀 What Moves to SCPro

New work moves to SCPro. Existing contracts stay put for now.
Release 1 is the first phase. Not everything moves at once.

STARTING NOV. 9

What moves to SCPro

SCPro
STARTING NOV. 9

- New supplier registrations
- Changes to your supplier information
- New solicitations, including online bidding
- New contracts

SCEIS
STAYS FOR NOW

- Existing contracts
- Contract changes that keep the same number
- Purchase orders
- Earlier fixed price bid awards, planned for Release 2

SCEIS → SCPro

A change that needs a new contract number, such as an assignment, means a new contract in SCPro.

Already registered?

Your supplier information is being moved into SCPro. A Quick Reference Guide will walk you through logging in for the first time, and the FAQs will cover account registration and setup.

📂 Bidding Around Go-Live

Have a bid in progress on Nov. 9? Find your situation.
What happens depends on where the solicitation stands at go-live.

BIDDING AT GO-LIVE

Have a bid in progress on Nov. 9?

A

IF
The solicitation is open and the deadline hasn't passed

→

THEN
Watch for an amendment with the new SCPro link
From then on, you respond in SCPro

B

IF
You submitted an offer and no award is posted yet

→

THEN
The award posts to the original solicitation
It lists the original solicitation number and the new SCPro contract number

C

IF
You hold a fixed price bid contract awarded earlier

→

THEN
It keeps its current number
Planned to move to SCPro in Release 2. New awards get an SCPro number.

🔍 **Look up contracts awarded in SCPro with the SCPro public contract search.**

❄️ The Migration Freeze

Registrations and record changes pause Oct. 26-Nov. 6.
Supplier information is moving into SCPro. Payments and purchase orders keep going.

MIGRATION FREEZE

Oct. 26-Nov. 6

OCT.					NOV.					GO-LIVE
26	27	28	29	30	2	3	4	5	6	9

Keeps going

- Agencies pay invoices to existing suppliers
- Agencies issue or change purchase orders with existing suppliers
- Unregistered suppliers can bid on open solicitations on paper

Paused

- New supplier registrations
- Changes to existing supplier records

⚠ **Not registered? Bids during the freeze must be submitted on paper.**

Plan ahead

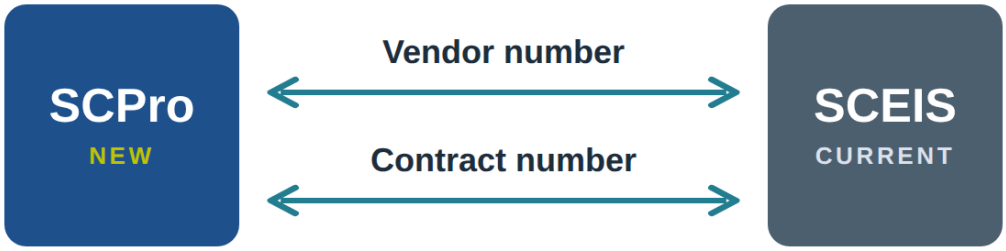
Before Oct. 26: Register or update your supplier information.
During the freeze: Not registered? Submit a paper bid on open solicitations.
After Nov. 9: Register and update your information in SCPro.

🔎 Two Systems, Two Numbers

Your records will carry both numbers.
SCPro and SCEIS number things differently. You won't need to remember which is which.

YOUR VENDOR AND CONTRACT NUMBERS

Either number works in public searches



Your supplier record	
SCPro no.	••••••
SCEIS no.	••••••

Your contract record	
SCPro no.	••••••
SCEIS no.	••••••

✓ **Both numbers show on records in each system. No need to memorize which is which.**

Supplier Training 🎓

Live training webinars

Live webinars on Microsoft Teams are now open for registration, with multiple sessions to fit different schedules including meeting recordings.

System experts will walk you through key Release 1 tasks:

- Setting up and maintaining your supplier profile
- Managing your organizations contacts.
- Finding and responding to solicitations.
- Viewing your State contracts

Each session includes time for live questions.

Register here: *New* Supplier Registration-SCPro | procurement.sc.gov

Quick Reference Guides

Short, step-by-step PDF guides, available before go-live. They cover tasks like logging in for the first time, updating your business information, adding or changing contracts, submitting a solicitation response and finding your active contracts.

FAQs

Coming before go-live. They'll answer common questions about questions about account registration and setup, technical requirements and what to expect during the transition.

Where to find it all:

The *New* Supplier Registration-SCPro page, under Doing Business With Us at Home | procurement.sc.gov. Bookmark it and watch your email for announcements.

📅 Save the Dates

Coming weeks: Live training webinar dates posted
Mon., Oct. 26: Freeze begins: new registrations and record changes pause
Fri., Nov. 6: Freeze ends
Mon., Nov. 9: SCPro goes live

Visit the SCPro Website

Questions, Comments, Concerns: Please Reach out to our communications manager Tara Bradshaw (Trbradshaw@mmo.sc.gov) or program assistant Colt Edens (cedens@mmo.sc.gov)

Sign up for Dispatches

How did you like this email?

SFAA Division of Procurement Services | 1333 Main Street Suite 700 | Columbia, SC 29201 US

Unsubscribe | Update Profile | Constant Contact Data Notice

Constant Contact
Try email & social marketing for free!