**2016 Edition**

**SE-650**

**REQUEST TO AWARD MULTIPLE CONSTRUCTION SERVICES INDEFINITE DELIVERY CONTRACTS FOR THE SAME SERVICES**

**AGENCY:**

**PROJECT NUMBER:**

**DESCRIPTION OF SERVICES:** *(Insert description of services by State license classification or subclassification, e.g. General Construction – Building)*

**NUMBER OF CONTRACTS TO BE AWARDED:** Agencyhereby request permission to award more than five contracts for Indefinite Delivery of the above identified services. In support of this request, agency submits the following:

1. **Justification of Need:** *(Agency inserts description of why they have a need to award more than five Construction Services Indefinite Delivery Contracts for the above identified services)*

1. **Means of Awarding Delivery Orders:** *(Describe means by which Agency will make awards of delivery orders)*

1. **Minimum Number of Awards Necessary to Meet Agency Needs:**

**BY:**  **DATE:**

*(Signature of Agency Procurement Officer/Project Manager)*

**Print Name:**       **Title:**

**Office of State Engineer Approval:** OSE hereby approves the Agency’s request to award multiple contracts for Indefinite Delivery of the above-identified services. Agency may only make the number of awards set forth above and must set forth the number of intended awards in the Invitation for Construction Services Indefinite Delivery Contract.

**APPROVED BY:** **DATE:**

*(OSE Project Manager)*

**SUBMIT TO OSE:** One copy of this form.