**MEETING POSTINGS**

Public meetings are listed in reverse chronological order on the Procurement Services Home page under the General Information Section, “Public Meeting Notices”.

**NOTICE - Meetings of the Request for Proposal Evaluation Panel to receive information from various subject matter expert teams**

**Enterprise Resource Planning System for MUSC**

**RFP # 5400018182**

Meetings of the RFP Evaluation Panel for the above-referenced solicitation will be held at:

**1 South Park Circle,**

**Building 1**

**Charleston, SC 29407**

**Monday, February 3, 2020 - 5th Floor Conference Room**

***Morning Session* 8:00am – Noon**

1. **Human Resources**
	* Core HR /Program Management
	* Talent Management/Total Rewards Management
	* Talent Acquisition/Workforce Management
		+ - Analysis/Q&A – 2 hours **8:00 – 10:00**
			- Panel Summary – 1 hour **10:00 – 11:00**
	* Risk Management **11:00 - Noon**
* Analysis/Q&A – 30 minutes
* Panel Summary – 30 minutes

***Afternoon Session*** **1:00 – 4:00pm**

1. **Finance**
	* Core Accounting/General Ledger/Accounts Receivable **1:00 – 2:30**

 Analysis/Q&A – 1 hour

* + - Panel Summary - 30 minutes
* Accounts Payable/Travel Management Expense **2:30 – 3:15**

 Analysis/Q&A – 30 minutes

* + - Panel Summary – 15 minutes

 Fixed Assets/Project Accounting **3:15 – 4:00**

* + - Analysis/Q&A – 30 minutes
		- Panel Summary – 15 minutes

**Thursday, February 6, 2020 - 5th Floor Conference Room**

***Morning Session* 8:00am – Noon**

1. **Finance**
	* Payroll **8:00 – 8:45**
		+ Analysis/Q&A – 30 minutes
		+ Panel Summary – 15 minutes
* Grants Accounting **8:45 – 9:30**
	+ Analysis/Q&A – 30 minutes
	+ Panel Summary – 15 minutes
* Purchasing/Supply Chain **9:30 – 11:00**
	+ - Analysis/Q&A – 1 hour
		- Panel Summary – 30 minutes
1. **Non-Functional Teams**
	* Hosting Services **11:00 – 12:00**
* Analysis/Q&A – 30 minutes
* Panel Summary – 30 minutes

***Afternoon Session* 1:00 – 4:00pm**

* + System Provider’s Experience **1:00 – 2:00pm**
* Analysis/Q&A – 30 minutes
* Panel Summary – 30 minutes
	+ Post Production Support **2:00 – 3:00**
* Analysis/Q&A – 30 minutes
* Panel Summary – 30 minutes
	+ Technical Fit **3:00 – 4:00**
* Analysis/Q&A – 30 minutes
* Panel Summary – 30 minutes

**Monday, February 10, 2020** - **4th Floor Conference Room 8:00 - Noon**

1. **Risk 8:00 – 11:00**
	* Risk
* Analysis/Q&A – 2 hours
* Panel Summary – 1 hour
	+ Legal/Risk **11:00- Noon**

**Tuesday, February 11, 2020 - 4th Floor Conference Room 9:00am – Noon**

* Reconvene to discuss presentations and review scoring

Each meeting will follow the following agenda:

A. REGULAR SESSION

1. Open Meeting

B. EXECUTIVE SESSION

1. Overview of Process

2. Discussion of Proposals

Johanne M. Sullivan, CPPB

Procurement Manager