Digital Print & Quick Copy Services

NASPO ValuePoint Contract PB2454

Max Contract Period:

11/1/2016 to 7/30/2021 <u>Contract Terms & Conditions</u> Page last update: 1/14/2019

ITMO Procurement Manager

Carol Norfleet

803-737-3224

cnorfleet@mmo.sc.gov

Contract Pricing for all Vendors listed below

This contract covers low volume print jobs that need fast turn-around, generally within 24 hours. It includes services such as binding, stapling, padding and booklet-making. Total order quantity is limited to 2,500.

Printed materials must conform to the State Printing Guidelines found at http://procurement.sc.gov/PS/agency/PS-agency-procurement-forms.phtm , in addition to any other agency or other governmental unit's specifications.

Digital Quick Copy may not always be the lowest cost option for your printing needs, so review price reasonableness before placing an order. Print jobs with a total cost of over \$2,500 should be acquired in accordance with State Procurement Code, ref. 11-35-1550. Any job that includes PII (Personally Identifiable Information) is excluded from this contract.

This is a non-mandatory contract for governmental units in South Carolina. It is provided as a convenience. The 10% provision found on state term contracts does not apply.

VENDORS

There is only one vendor that received an award under this NASPO contract.

Office Depot

Lynne Sweitzer

6600 North Military Trail, Boca Raton, FL 33496

Phone: 609-256-1170

Email: <u>lynne.sweitzer@officedepot.com</u>

Contract Number: 4400014691 FEIN: 59-2663954