

<p align="center">Managed Print Services Fixed Price Bid</p> <p align="center">Solicitation Number: 5400010032</p> <p align="center">Max Contract Period: 12/14/2015 - 12/13/2020</p> <p align="center">Contract Terms & Conditions</p> <p align="center">Page last update: 1/10/2019</p>	<p align="center">ITMO Procurement Manager</p> <p align="center">Carol Norfleet</p> <p align="center">(803) 737-3224</p> <p align="center">cnorfleet@mmo.sc.gov</p>
<p>The Managed Print Services provider will first assess current usage of all print devices in use, then make recommendations that will save at least 20% of total current print device cost. Provider will provide a detailed implementation plan, showing how the most cost effective devices will be installed when a new or replacement device is required. Existing leases in place may not be cancelled early. Upon acceptance, Provider will: manage service and maintain supplies (except for paper and staples), monitor and optimize print output environment, provide reports and analysis of usage, obtain new and replacement equipment as required. Trade in of State owned equipment is not allowed under the terms of this contract.</p> <p>As part of this process, you will need to be prepared to inventory all of your copiers and printers and provide statistical information, such as the number of employees by location and average print volume. <i>If you are purchasing copiers/printers outright, please use the Output Devices contract. For leases, please use the Hardware Leasing contract</i></p> <p align="center">DO NOT SIGN ANY DOCUMENTS WHICH CONTAIN ADDITIONAL TERMS AND CONDITIONS</p>	
<p align="center">HOW TO USE THIS CONTRACT</p>	

- [Canon Solutions America Inc](#)
- [Carolina Office Systems Inc.](#)
- [Charleston Imaging Products](#)
- [Docugraphics LLC](#)
- [Herald Office Supply Inc](#)
- [HP Inc](#)
- [Image Solutions LLC](#)
- [Konica Minolta Business Solutions](#)
- [Managed Print Inc](#)
- [NWN Corporation](#)
- [Plus Inc](#)
- [Pollock Company](#)
- [Ricoh USA](#)
- [Sharp Business Systems](#)
- [Toshiba America Business Solutions](#)
- [TPM](#)
- [XDOS, Inc.](#)
- [Xerox Corporation](#)

Canon Solutions America Inc
 Scott Michael
 101 Corporate Blvd, Ste 110, West Columbia SC 29169
 Phone: 803-796-4849
 Fax: 803-939-1604
 Email: smichael@csa.canon.com

Contract Number: 4400012082

Carolina Office Systems Inc

Donna Billingsley
820 Gracern Road, Columbia SC 29210
Phone: 803-798-8081
Mobile: 803-518-8509
Email: donna.billingsley@carolinaos.com

Contract Number: 4400012949

Charleston Imaging Products

Sean Mummert
3129 W Montague Ave, North Charleston SC 29418
Phone: 843-769-7774
Fax: 843-769-4225
Email: sean@theofficepeople.com

Contract Number: 4400012000

Docugraphics

Thomas Fimian
2408-A Ashley River Rd, Charleston, SC 29414
Phone: 843-573-0303
Fax: 800-684-1647
Email: sales@socu-graphics.com

Contract Number: 4400013133

Herald Office Supply Inc

Mark Reynolds
111 E Roosevelt, Dillon, SC 29536
Phone: 843-774-5155
Fax: 843-841-1971
Email: Mreynolds@heraldoffice.com

Contract Number: 4400013550

HP Inc

Debra Lee
75 Remittannce Dr, Ste 1515, Chicago IL 60675-1515
Phone: 847-537-0344
Fax: 847-572-1336
Email: debra.lee@hp.com

Contract Number: 4400012001

Image Solutions

Kimberlie Sutterfield
12 National Avenue, Fletcher NC 28732
Phone: 828-209-6022
Fax: 828-684-2390
Email: ksutterfield@imagesolutions.email

Contract Number: 4400012002

Konica Minolta

Kristen McKenna
1595 Spring Hill Rd, Ste 410, Vienna VA 22182
Phone: 813-207-8276
Mobile: 703-506-1257
Email: kmckenna@kmb.konicaminolta.us

Contract Number: 4400012180

Managed Print Inc

Valerie Ware
3038 McNaughton Dr, Columbia SC 29223
Phone: 803-788-6442 ext 124
Cell: 803-319-6164
Fax: 803-788-2669
Email: valeriew@managedprint.com
Contract Number: 4400012080

NWN Corporation

Stacy Roland
124 Verdai Blvd, Ste 303, Greenville SC 29607
Phone: 864-679-4823
Fax: 864-751-2892
Email: sroland@nwnit.com

Contract Number: 4400012003

Plus Inc

David Carson
1326 Laurens Rd, Greenville SC 29607
Phone: 864-242-9090
Fax: 864-242-2567
Email: dc@plusinc.net

Contract Number: 4400012008

Pollock Company

Gaylon Scoates/Wes Baxter

1711 Central Ave, Augusta GA 30904

Phone: 803-233-0900

Fax: 803-772-2211

Email: pollock@pollockcompany.com

Contract Number: 4400012004

Ricoh USA

Roger Hosler

5 Dedrick Pl, West Caldwell NJ 07006

Phone: 561-529-2204

Fax: 561-598-9365

Email: roger.hosler@ricoh-usa.com

Rives Mann

Phone: 803-200-0304

Fax: 803-753-9515

Email: rives.mann@ricoh-usa.com

Contract Number: 4400012005

Sharp Business Systems

Brooks Gardner

109 Ben Hamby Dr, Greenville SC 29615

Phone: 864-675-2000

Fax: 864-675-2189

Email: brooks.gardner@sharpusa.com

Contract Number: 4400012007

Toshiba America Business Solutions

Rick Jackson

9740 Irvine Blvd, Irvine CA 92618

Phone: 949-462-6089

Fax: 949-462-2557

Cell: 646-785-9556

Email: rick.jackson@tabs.toshiba.com

Contract Number: 4400012006

TPM

Lisa Garden
1003 Laurens Rd, Greenville, SC 29607
Phone: 704-790-5138
Fax: 704-5272-7881
Email: lisagarden@tpm.com

Contract Number: 4400013302

XDOS, Inc

Faye Nixon
976 Middleton St, Ste 12, Orangeburg SC 29115
Phone: 803-778-2330
Fax: 803-775-5558
Email: fnixon@xdosinc.com

Contract Number: 4400013135

Xerox Corporation

Gerald Britt
PO Box 827598, Philadelphia PA 19182-7598
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Email: Gerald.Britt@xerox.com

Contract Number: 4400012081

Authorized Provider List

Providers:	Vendor #	Contract
Carolina Office -Charleston	7000219287	4400012949
Carolina Office - Columbia	7000113709	4400012948
CSRA Document Solutions	7000009300	4400019212
Docugraphics - Charleston	7000145164	4400013133
Morris Business Systems	7000096873	4400012947
XDOS	7000060606	4400013135